E-Tender Notice

1. E-Tender are invited from the registered transporters & travel agencies for providing AC & Non AC taxi, cars, mini buses, deluxe buses and others vehicle on contract basis for the package tours run by RTDC office at Bikaner House New Delhi for the tourist for one year.

2. E-tender are invited from the marketing agents/tour operators for empanelment as services provider to conduct Delhi Govt. inter state/local educational tours on behalf of RTDC office at Bikaner House New Delhi for one year.

The detailed tender documents can be downloaded from our website www.rtdc.tourism.rajasthan.gov.in (under tender section) www.sppp.rajasthan.gov.in and www.eproc.rajasthan.gov.in till 13.09.16 and not later than 3.00 pm. The tender documents can be uploaded on www.eproc.rajasthan.gov.in till 13.09.16 up to 3.00 pm. Technical bids shall be opened on 14.09.16 at 3.00 pm.

RTDC reserve the right to cancel the NIT at any time without assigning any reason.

Executive Director
Brief description of E-Tender

A. Tender from transporters for providing Taxi/Buses

1. Cost of tender form Rs 500/- (five hundred only) (DD in favour of Executive Director (Finance) RTDC ltd. Payable at Jaipur) submit scan copy.
2. Processing fees Rs 1000/- (DD in favour of MD RISL payable at Jaipur) submit scan copy.
3. Last date & time for submission of tender 13.09.2016 Up to 3.00pm.
5. Earnest money Rs. 40,000/- (Rs. Forty thousand only) DD in favour of Executive Director (Finance) RTDC Ltd. Payable at Jaipur submit scan copy.
6. Physical DD submission last date 13.09.2016 up to 3.00 pm.

B. Tender from marketing agents/tour operators for the Delhi govt. Educational Tours.

1. Cost of tender form Rs 500/- (five hundred only) (DD in favour of Executive Director (Finance) RTDC ltd. Payable at Jaipur) submit scan copy.
2. Processing fees Rs 1000/- (DD in favour of MD RISL payable at Jaipur) submit scan copy.
3. Last date & time for submission of tender 13.09.2016 Up to 3.00pm.
5. Earnest money for Rs. 80,000/- (Rs. Eighty thousand only) DD in favour of Executive Director (Finance) RTDC Ltd. Payable at Jaipur submit scan copy.
6. Physical DD submission last date 13.09.2016 up to 3.00 pm.

Opening of bid

1. At first stage technical qualifying bids along with the bid conditions documents and earnest money shall be opened.
2. Financial bid shall be opened only of those bidders who qualify the technical qualification laid down in the bidding document by the corporation.

Name & Signature of the Bidder along with seal
To,
The Executive Director,
Rajasthan Tourism Development Corporation Ltd.
Jaipur.

Sub: **Appointment as service provider to conduct Local Educational (Delhi area) Interstate Educational Tour.**

I/We accept the terms and conditions mentioned in the page No. 2 to 5 of the Tender Form/Documents and the same has been understood by us.

1. I/we have duly signed each page of the tender form/document.
2. I/we further certify and undertake that we are ready to provide services for school tours within the time frame given by the RTDC Ltd. and as per the terms and conditions of the Tender form/offer document and in the agreement to be executed between the parties.
3. I/we understand that RTDC reserve the right to reject, accept or consider any offer without assigning any reason whatsoever.

Thanking you,

Signature of Service provider with Name
Designation with office Seal.
1. Name of firm ..............................................................................

2. Address of the firm .................................................................

3. Telephone & Mobile No. ...........................................................

4. Fax No. .......................................................... Email Address..........................

5. Income Tax - PAN No. ......................................................... (Copy enclosed).

6. Service Tax No. ................................................................. (Copy enclosed)

7. Turnover in each financial year (audited balance sheet, auditor's report.

<table>
<thead>
<tr>
<th></th>
<th>2011-12 (Amt. in Rupees)</th>
<th>2012-13 (Amt. in Rupees)</th>
<th>2013-14 (Amt. in Rupees)</th>
<th>2014-15 (Amt. in Rupees)</th>
<th>2015-16 (Amt. in Rupees)</th>
</tr>
</thead>
</table>

8. Number of students service provided for Local (Delhi Area) Educational Tour.

<table>
<thead>
<tr>
<th>Type of Service</th>
<th>2011-12</th>
<th>2012-13</th>
<th>2013-14</th>
<th>2014-15</th>
<th>2015-16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local (Delhi area only)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

9. Number of tours operated by service provider for outside Delhi Area educational tours.

<table>
<thead>
<tr>
<th>Type of Service</th>
<th>2011-12</th>
<th>2012-13</th>
<th>2013-14</th>
<th>2014-15</th>
<th>2015-16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outside (Delhi area)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

10. Earnest Money:

<table>
<thead>
<tr>
<th>Amount (In Rupees)</th>
<th>Details of Demand Draft/Bankers Cheque</th>
<th>Name of Bankers &amp; Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rs. 80,000/-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Rupees Eighty thousand only)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Authorized Signatory
With Seal (Name in Block Letters)
2

TERMS & CONDITIONS OF TENDER FOR SELECTION AS SERVICE PROVIDER
FOR DELHI GOVERNMENT EDUCATIONAL LOCAL TOURS

1. **Important Instruction:** The Law relating to procurement “The Rajasthan Transparency in Public Procurement Act, 2012” (hereinafter called the Act) and the “Rajasthan Transparency in Public Procurement Rules, 2013” (hereinafter call the rules) under the said Act have come into force and are available on the website of State Public Procurement Portal [http://sppp.rajasthan.gov.in](http://sppp.rajasthan.gov.in). Therefore, the bidders are advised to acquaint themselves with the provisions of the Act and the Rules before participating in the bidding process. This tender is being invited in accordance with above mentioned Act & Rules.

2. The bidders are expected to examine all instructions of tender form, terms and conditions of the bidding document. Failure to furnish all information required in the bidding document on submission of bids not substantially responsive to the bidding documents in every respect will be at the bidders risk and result in rejection of bids.

3. The bidders must be registered with Service Tax Department (Attach self-attested copy).

4. The bidders must have PAN No. (Attach self-attested copy).

5. The bidders must have office in Delhi with Telephone and Fax (Attach self-attested copy).

6. Minimum turnover of bidder firm should be Rs. 40.00 lacs in every year and total of Rs. 2.00 crore from 01-04-2011 to 31-03-2016 from Govt. School Educational Local/Outside (Delhi) Tours.

7. 7.1 The bidder’s minimum experience for 0.40 lacs students in every year and 2.00 lacs students from 01-04-2011 to 31-03-2016 for Local Delhi Tours.

   7.2 Outside in 30 tours per year and 150 tours from 01-04-2011 to 31-03-2016 for outside Delhi tours.

8. The bidder has to submit the satisfactory certificate for the work carried out in previous year as per point No. 7.
9. Terms & conditions of Delhi Government for these school tours will have to be complied with by the successful bidder. It would be part of the tender condition.

10. Rate validity: Rates of bidders shall be valid for one year from award of the contract.

11. The period of contract can be extended as per provision of RTPP rule.

12. Tender should be filled in with ink. Tender filled in by pencil shall be rejected. No additions alteration should be made in the tender. No overwriting should be done. Correction, if any, should be done clearly and initialed.

13. The tender should be signed by the service provider from first page to the end in token of the acceptance of all the term & condition of the tender.

14. Tender shall be accompanied with the proper earnest money without which it will not be considered. The DD should be in favour of ED (F) RTDC. Refund of earnest money will be made to unsuccessful bidders only after finalizing the bid.

15. Direct or indirect canvassing on the part of service provider or their representative will disqualify their tenders.

16. **Correction of Arithmetic Errors**:- Provided that a financial bid is substantially responsive, the procuring entity will correct arithmetical errors during evaluation of bids on the following basis.

(i) If there is a discrepancy between the Rate/ price and the total price that is obtained by multiplying the unit price and quantity, the unit price will prevail and the total price will be corrected, unless in the opinion of the procuring entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted will govern and the unit price will be corrected;
(ii) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals will prevail and the total will be corrected; and,

(iii) If there is a discrepancy between words and figures, the amount in words will prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures will prevail subject to clause (a) and (b) above.

If the bidder, who submitted the lowest evaluated Bid, does not accept the correction of errors, his Bid will be disqualified and his Bid security will be forfeited or his Bid securing declaration will be executed.

17. SUBLETTING:- The service contract awarded should be executed by the successful bidder only and subletting any of the functions under the contract is not permitted.

18. Agreement and Security Deposit:
1. Successful service provider will have to execute an agreement in prescribed form within a period of 7 days of receipt of order & deposit of Rs.2,00,000/- as a security deposit within 15 days from the date of dispatch on which the acceptance of the tender is communicated to him.

2. The earnest money deposited at the time of tender will be adjusted towards security amount and same shall be refunded after the successful expiry of the contract and satisfactory completion of the same, and after satisfying that there are no dues outstanding against the bidder.

19. Extension of Term: Term can be extend for one year if both the parties are mutually agreed.

20. Forfeiture of security deposit: Security amount in full or part may be forfeited in the following case:-

i. When any terms and conditions of the contract are breached.

ii. When the service provider fails to complete the agreement satisfactory.

iii. The decision of the Executive Director, RTDC, Jaipur in this regard shall be final.

21. Fall clause: Service providers have to certify that the rates quoted in the tender are the lowest and the services have not been quoted anywhere on lower than these quoted rates.
22. In case it is found, then the service provider will be liable to pay the excess amount paid to them with interest to the corporation.

23. Service provider will have to submit income tax clearance certificate from the income tax officer of the circle concerned and a sales tax clearance certificate from the assessing authority along with the tender without which tender may not be considered or provided where the purchasing authority has reason is believed to be recorded in writing that the service provider has not been able to submit clearance certificate of income tax and sales tax on bonafide grounds, the authority may consider the tender asking the service provider to furnish the certificate later but in any case before the execution of the agreement for the contract.

24. The service provider should be registered with EPF department. In case service provider fails to submit the requisite information for deposit of the P.F. of his employees as per provision the 5% of the gross payment towards the P.F. account shall be kept as misc. deposit till the service provider produce the clearance certificate from the department of P.F. Commissioner, and in future if any recovery amount for P.F. is proposed by EPF department then the same shall be recovered from the bills or security deposits or earnest money.

25. The service provider should be registered with ESI department if applicable. All liabilities regarding to ESI will be of service provider.

26. **Service Tax:** Liability arise if any on the part of RTDC for service tax in this business, it will be borne by Service Provider.

27. **Payment:** Payment to the service provider will be released by cheque only after the funds are received in RTDC from Delhi Government for this purpose.

28. Service provider should not be black listed and should not be in any contract/bond with any other agency.

29. Firm should not have commitment for working exclusively for a particular corporation.

Signature of Service provider with NameDesignation with office Seal
AGREEMENT

This agreement is executed on___________ between the Rajasthan Tourism Development Corporation Ltd. (A company incorporated under the Indian Company Act, 1956) having its registered office at Hotel Swagatam Campus, Near Railway Station, Jaipur after called RTDC Ltd.

AND

M/s_________________________________ Address_________________________________

_____________________________________ called the second party.

And whereas, the RTDC Ltd. has been authorized by Delhi State Govt. to conduct local Educational Tour.

And whereas, the RTDC Ltd. has made arrangement with the second party to conduct the local Educational Tour to which the second party has given the consent.

And whereas, both the parties hereby mutually agreed on the following terms and conditions for the operation of Delhi Govt. Local Educational Tours:-

1. The school local tours will be operated and run in the name of RTDC Ltd. and second party will in no way promote his own organization/brand. Any incidence of this nature detected during the tenure of the agreement will automatically result in disqualification and termination of the contract with immediate effect.

2. And whereas the approved Service Provider has deposited a sum of Rs. ----------/- by Bank Draft/Cash Rec. No. ---------- dated --------------.

3. The contract is not transferable.

4. The second party shall contact the school for the tours and payment, as advised by RTDC Ltd.

5. No advance payment shall be made to the second party in any case.

6. The RTDC Ltd. will be liable to make payment to the second party after completion of each school tours within 30 days after submitting of bill and satisfactory report of tour from the schools.

7. The second party shall make arrangements for appropriate insurance cover for each and every tour to be conducted.

8. The second party agrees to defend, indemnify and compensate for all the losses/damages incurred due to any negligence, breach of contract or any other wrongful default or act during services to be provided on behalf of RTDC Ltd.

9. The second party agrees to bear all responsibilities and other costs due to negligence or other cause during the services period and RTDC Ltd. (their respective officers, directors and employees) will be in no way shall be responsible for such acts.

10. The earnest money of Rs.----------------- submitted by the second party during submission of tender form shall be kept by RTDC Ltd. till the continuation of this agreement.

11. The second party shall collect payment on behalf of RTDC Ltd. and also to obtain all T.D.S. certificates, feedback report and other suggestive notes/guidance from schools.
12. The RTDC Ltd. can recover the T.D.S. amount from the second party if the T.D.S. certificates issued by the concerned schools are not submitted in time.

13. The second party will be responsible to provide best of the following services included as under in the package:

14. The second party shall explain in writing for any default/lapses committed in the facilities/services as mentioned in para No. 12.

15. In case of any dispute arises in respect of or in pursuance of the terms and conditions mentioned herein above or to the interpretation of this agreement. The same shall be referred to the decision of a sole arbitrator to be appointed by the Managing Director of RTDC Ltd and the decision of the arbitrator shall be final and binding on both the parties. The fee of arbitrator will be given by the both parties (RTDC Ltd and Second Party) as 50%:50% to the sole arbitrators.

16. The second party shall make immediately alternative arrangements in case of any breakdown of transport in mid of the tour.

17. All the disputes, litigation or other misunderstanding shall be subject to Delhi Jurisdiction only.

18. RTDC Ltd. has the right to cancel the above agreement at any time without any prior notice.

19. All the terms and conditions as mentioned in tender documents will be part of this agreement.

In witness whereof both the parties have subscribed their respective hands on the day, month and year mentioned here-in-above.

**Signature**

1. For Rajasthan Tourism Development Corp. Ltd.                          2. For M/s_____________
   Executive Director                                                     Proprietor/Partner/Director
   (RTDC Ltd., Jaipur)                                                   (Second Party)

Witness:

1.  

2.  


Rajasthan Tourism Development Corporation Ltd.
Jaipur

FINANCIAL BID

No: Date:

1. Name of firm ..........................................
2. Address of the firm ..................................
3. Telephone & Mobile No. .............................
4. Fax No. .............................................. E-mail Address ..............................
5. Income Tax – PAN No. ................................ (Copy enclosed).
6. Service Tax No. ..................................... (Copy enclosed).
7. Offer for local educational tour New Delhi (Rs. ..............) In words. (per student)
   (As per the notification & itineraries of Delhi Govt. educational department).
8. Offer for interstate tours (out station tour) two nights and three days.
   (As per the notification & itineraries of Delhi Govt. educational department).

(For One Tour)

   a. Delhi- Sariska-Jaipur-Delhi  Rs. .....................
   b. Delhi-Agra-Bharatpur-Delhi  Rs. .....................
   c. Delhi-Jaipur-Bharatpur-Delhi  Rs. .....................
   d. Delhi-Agra-Fatahpur Sikri-Jaipur-Delhi  Rs. .....................
   e. Delhi-Jaipur-Ajmer/Pushkar-Delhi  Rs. .....................

*Rates should be inclusive of all taxes.

Authorized Signatory
With Seal (Name in Block Letters)